

LCA.CP

ACCOUNTING & MANAGEMENT TECHNOLOGY ACS



Duration
2 YEARS | 4 SEMESTERS

Intake
JAN | MAY | SEPT

Language
ENGLISH

Location
MONTREAL

OVERVIEW

The ACS in Accounting and Management Technology is designed to prepare students to work as accounting and management technicians.

Our graduates are equipped with the knowledge of entry-level business professionals and trained to be versatile business technicians. They will develop a comprehensive understanding of business-specific operations, the capability of overseeing financial transactions and preparing financial statements. Our graduates will be ready to work in companies of various sizes. In small companies, individuals in this role are often responsible for several tasks, while in large or medium-sized companies or organizations, their work is more specialized.



Admission Requirements

- ✔ Grade 12 or recognized higher secondary equivalent
- ✔ Applicant must be at least 18 years old
- ✔ Overall score of 6.0 with no band less than 5.5 in any one individual module.

Prospective Jobs

- ✔ Supervisors of finance and insurance clerks
- ✔ Administrative agents
- ✔ Bookkeepers
- ✔ Loan officers
- ✔ Accounting and personnel clerks.



List of Courses

- ✔ English Update I (Intensive)
- ✔ English Update II (Intensive)
- ✔ English in Accounting I
- ✔ Office Systems
- ✔ Accounting I
- ✔ Business Law
- ✔ Supply and Inventory
- ✔ Management
- ✔ Research and Processing of
- ✔ Management Information
- ✔ English in Accounting II
- ✔ Business English I (Intense)
- ✔ Accounting II
- ✔ Project Management
- ✔ Computerized Information Systems
- ✔ Cost Production Accounting
- ✔ Customer Service and Technical Support
- ✔ Personal Income Tax
- ✔ Business English II
- ✔ Accounting III
- ✔ International Trade Transactions
- ✔ Budget Management and Benchmarking
- ✔ Cash Flow and Budget Management
- ✔ Business Start-up
- ✔ Computerized Accounting
- ✔ Job Market Integration

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